# **Adobe Photoshop - Fundamentals**

## **Course Aim**

This comprehensive course introduces users to the leading industry standard image manipulation tool, Adobe Photoshop.

Users will examine the manipulation, retouching, editing, and preparation of images.

By the end of the course participants will have a good overview of the available tools Adobe Photoshop has to offer.

# **Course Prerequisites**

Previous experience using applications on a PC or Macintosh is an essential prerequisite for this course.

Users should be familiar with using a keyboard and mouse.

#### **Course Duration:**

Two days: 9:00am - 4:30pm

#### Inclusions:

Each participant will receive a comprehensive course manual and a certificate of attendance.

## What to Bring:

- · Note pad & Pen.
- Examples of work from the office.
- Participants are encouraged to bring along a USB flash drive if they want copies of the work done during class.

# **Course Topics:**

## **Getting Started**

- · Photoshop Environment
- · Tools and Palettes
- · Views & Zoom
- · File Types

#### **Adobe Bridge**

- Bridge Environment
- Managing Files

#### **Image Selections**

- · Selection tools
- · Selection techniques
- · Modifying Selections

#### **Working with Layers**

- · Creating Layers
- Transform Layers
- Type Layers
- · Layer Effects
- Transparency

# **Using Brushes**

- Brush Settings
- Custom Brushes

# **Making Image Adjustments**

- Image Modes
- Hue/Saturation adjustment
- Levels adjustment
- Brightness/Contrast adjustment
- Shadow/Highlight adjustment

#### **Retouch Images**

- · Repairing Image defects
- Clone Stamp tool
- Healing Brushes
- · Painting
- · Eraser tools
- · Using Filters

## **Preparing Finished Images**

- · Images for Web use
- · Images for Print use
- · Outputting images
- Using images in other applications like Illustrator, InDesign, Dreamweaver, Word or PowerPoint.